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\* The annual report is also available online at [www.parkridgecommunitychurch.org/news](http://www.parkridgecommunitychurch.org/news).

**PARK RIDGE COMMUNITY CHURCH  
ANNUAL MEMBERS' MEETING – MINUTES  
MAY 3<sup>rd</sup>, 2009 -- 11:00 AM in the Sanctuary**

**Call to Order:**

The meeting was called to order by Chairman, Bruce Webster at 11:15 AM in the Sanctuary. Jim Fizzell was enlisted to take minutes.

**Opening Prayer:**

Senior Pastor, the Reverend Dr. Brett McCleneghan, opened with a prayer offering appreciation for the wonderful staff and volunteers who make up the Park Ridge Community Church.

**Appointment of Parliamentarian:**

Chairman Webster appointed Barbara Scharringhausen as the Parliamentarian.

**Verification of Quorum:**

Chairman Webster raised the question as to whether a quorum was present. Head Usher, Cliff Stettler confirmed the presence of sufficient members to constitute a quorum. The meeting proceeded in compliance with the requirements of the bylaws.

**Approval of 2008 Annual Meeting Minutes:**

Copies of the minutes of the May 4, 2008 Annual Meeting were distributed by the ushers. On a motion by Bill Scharringhausen with a second by Lyle Clapper, the minutes were approved by unanimous vote.

**Reports from Officers and Committees:**

Bruce Webster presented an update from the Chair of the Congregation. He began his comments expressing his thankfulness for all those who make PRCC what it is today. The church functions because of the people who volunteer the time to make the various activities so successful. He solicited volunteers for both long-term and short-term assignments. There are needs for people who are willing to take on a single, finite project, and those who are able to make a longer commitment, serving on a board or committee. He emphasized, both are essential.

Losses in the financial markets have not significantly affected the finances of the church. With Northern Trust as the financial agent, the losses from the church investments have been limited to around 5% in the face of losses of as much as 40% or 50% common for investors the last year or so.

He asks for continuing vigilance, but optimism.

Where any members of the congregation find it necessary to adjust pledges, please contact receipts treasurer Bill Scharringhausen. He asked that those who were able sign up for the direct deposit program.

Finally, Chairman Webster announced that the Executive Committee and the Finance Committee have approved renovation of the kitchen. The decision was made after soliciting and receiving many comments from the congregation. Those who regularly use the kitchen realize it is barely in compliance with the building codes.

The Executive and Finance committees believe this now is the time for the renovation. The original estimate for the work has been reduced by more than \$100,000 by use of local and volunteer labor, by utilizing used but like-new, stainless steel appliances, and with member Tom Klimmeck volunteering as the General Contractor. Tom will be the first serving in the “one person, one project” concept mentioned above.

To initiate the work the Board is seeking initial pledges in the amount of \$50,000, with an ultimate \$75,000 in pledges to complete the project. Two gifts have been received already in the amounts of \$10,000, and \$15,849. Since the announcement of the project, two more pledges adding up to another \$1,000 have been received.

A surplus of \$17,000, remains from funds provided for the design of the project, are available as well.

The project is slated to begin early this summer and to be completed in time for the fall start-up of activities.

Finance - Laura Lapp and Jane Meagher - Laura reported that the committee has been working to make the finances of the church increasingly transparent. Reports and statements by the Finance Committee have been presented with this intent.

There are no significant changes in the 2009 budget, and expenses are projected to be in line with 2008.

Jane Meagher reported that PRCC is solid financially. Expenses are close to budget, and all staff and committees are working hard to keep expenditures within their allocations. The day-to-day operation of the church is reasonably strong especially in light of the present economic conditions. Jane expressed amazement with how the staff does what it does with its minimum outlay.

The books indicate a \$17, 570 loss for the year, but this is due to the loss on the investments. Removing the investment losses from the instruments shows a good surplus in the overall budgets. In 2009, the books were reorganized to a Dedicated Accounts and Fund Accounting system which more accurately shows how each fund is performing.

The complete financial report is included in the Annual Report Packet handed out at the meeting.

Jane expressed her appreciation for the assistance Laura and Bill provide.

Laura concluded that pledge receipts are down about 7% and suggested that those need to be kept up or adjustments made.

### **Election of Officers:**

Chairman Bruce appointed Ted Timm as moderator for the elections. Ted, in turn introduced Dave Kapolnek, Chairman of the Nominating Committee to present the slate. A list of those renewing their appointments and those being nominated was handed out to the membership.

Mr. Kapolnek read off the names and indicated that two positions were open for which candidates were as yet not named. Those positions, one Deaconess and one Trustee, will be filled as soon as possible by action of the Board.

Two names of candidates for the Membership Committee, Shelly O'Brien and Dave Hoelscher, were left off the ballot.

On a motion by Jane Meagher and second by Bill Scharringhausen, the list of candidates was elected by acclamation.

### **Second Mile Award:**

Pastor Brett described the history of the award initiated in 1978 to recognize members who have gone the second mile for years in support of the activities of the church. Persons are nominated by the membership and the selection is made by the Board. It is always a difficult process because so many members are worthy each year. Pastor Brett provided a brief description of this year's winners. They have served PRCC in many positions and activities. They are Bob and Paula Mack. Paula accepted the award.

### **Eric Nelson Youth Scholarship Award:**

Pastor Nicole Urbach made the presentation. This is the third year of the award. It is made to a young person who has demonstrated a life of exemplary service in and outside the church, deeply rooted in the love of God, as witnessed by Jesus Christ. The award winner is Kelly Mack.

### **Drawing for Dinner:**

The dinner for eight is to be prepared by Pastor Brett for a member who participates in the direct deposit program. Laura Lapp handled the drawing and announced Inge Carlson is the winner.

### **Closing Prayer and Adjournment:**

There being no further business to bring before the membership, a motion to adjourn made by Bill Scharringhausen and seconded by Ted Timm, was approved. The meeting was adjourned by Chairman, Bruce Webster followed by a closing prayer administered by Pastor McCleneghan. The meeting was adjourned at 12:15 PM.

Submitted by,

Jim Fizzell

## Report of the Senior Minister

“In these difficult and uncertain times, the Church is especially called to provide a place of sanctuary, of shelter from the storm, to be a beacon of hope, a firm foundation. We are challenged, then, not to retreat, but to step forward in faith, utilizing all of our resources to continue on in ministry together.”

In October 2008, as the economy was falling apart and we here at PRCC were in the midst of our annual stewardship campaign, I felt called to offer these words of encouragement to continue on in faithfully providing our many ministries to our members, to our visitors, to our community.

It has not been easy, but, by God’s grace and your faithful response, we have not only maintained our ministries but have seen marked growth: in worship attendance, in our Sunday School, in Stephen Ministry and Support Teams, in Youth Ministry, and in our Music Ministry. We have increased our commitment to serve nourishing meals—prepared in our wonderful new kitchen-- to those in need through Lincoln Park Community Shelter and the Park Ridge Sunday Evening Suppers. When Haiti was devastated by an earthquake, we sent over \$5,000 to assist with relief efforts through Church World Service. When charitable organizations were struggling to provide Christmas gifts to children of poverty, we increased the number of gifts offered through Bethel/New Life Ministries. Setting an example for us all, our children gathered school supplies for school children in Nigeria. The good news is, these are but a few of the stories of how, together, we have continued to demonstrate in very real ways that “Faith Matters.”

Looking to the year ahead, the growth in so many areas of the church present us with several opportunities to sustain and expand our life and work together here at PRCC.

**Maintain our sense of relatedness:** Of the many welcoming aspects of our congregational is the immediacy of our relationships. We may not know everyone, but we have a solid connection with a number of individuals and a number of groups within the church. We are not strangers to one another. As we welcome more people into our congregation, we must become more intentional about being connected, being related to one another. Welcoming others is only the beginning.

**Open new doors, offer ways to belong:** Many of us have participated in groups, programs, classes, circles, ministries for many years. These are the places where we experience being known and valued. They are “congregations within the congregation. Discovering, offering, and inviting others to join with us in these existing relationships and forming new opportunities to be together in Christian fellowship will be essential to enabling others to experience the warmth and friendship we have come to treasure.

**Go out and serve:** Though we have a long history of outreach and service, I firmly believe that a next big step for our life together is to multiply and amplify our ministries to those in need, to the

least, the last, and the lost. Among the most powerful life-changing, faith-deepening experiences I hear about from the congregation are those that come through hands-on mission and service. As a number of folks have noted, over the past several years, we have engaged in good and necessary work to develop ministries within the congregation, to grow in giving, to care for our facilities, and to significantly increase the transparency of our finances. Blessed by this firm foundation, now is the time to branch out into new areas of ministry and service.

As always, I am so very blessed and humbled to serve as your pastor, supported by a remarkable group of colleagues on our staff.

Grace and Peace,

Rev. Brett W. McCleneghan PhD, Senior Minister

## **Annual Report of the Associate Minister**

This past year has marked my first full year as Associate Minister of PRCC. I feel much more in-tune to the needs and challenges of the youth as well as the congregation as a whole. Now, I am much more confident taking a second look at our programming and suggesting ways to improve how we care for our youth.

The year started off strong with a wonderful “Messy Food” themed kick-off event. The momentum continued through a record-breaking Pumpkin Patch year. Many additional members of the congregation joined efforts with the Youth Committee in planning and facilitating the Pumpkin Patch which made for a smoother year. Also, we shortened the length of the Pumpkin Patch to two weeks, which made scheduling somewhat easier, and yet we still exceeded our fundraising goals.

Starting in late-October when I began my maternity leave, the Youth Committee, including Chair Laura Sissman, as well as my Sunday evening adult helpers, Devan Shah, Ann Swindell, Mark Hahn, and Whitney McCleneghan, really stepped up the already considerable time and energy they devoted to the youth programs. I thank them for their devotion to our youth as well as the kindness they showed to me, Jay, and baby Laney as we tried to figure out how to be a family. I was overjoyed to return to Sunday morning worship and Sunday evening youth programming before my leave officially ended—I just missed our youth and our church too much!

In the new year, the high school youth spent a short weekend retreat in the city of Chicago during which they continued a strategic planning process that they had begun a few weeks earlier. The strategic planning process has been a way for me to receive feedback from the youth regarding current programming as well as what they would like to do in the future. The youth leaders are making real decisions in this process that will affect the shape of the youth group for the next several years.

The middle school ski trip was a hit again this year, although the group skewed much younger this year than last, which is the pattern we are currently seeing in the youth programs. While we graduated 12 active seniors last year, this year there will be only 4. Most classes boast smaller numbers except for the current 6<sup>th</sup> grade class. That seems to be the population turning point. So, now, we are thinking of ways to adapt the programming to a smaller group setting and making the group is healthy and ready for growth again in the coming years.

Also in the new year, even though we did not quite sell out this year, the 7<sup>th</sup> Annual Beatles Nights drew another large crowd of fans—potential sponsors were even contacting us to purchase space in the program! HEAVEN has received the first couple phases of a makeover, including a massive clean-out; we are planning to paint a mural and add new, cozier furnishings to the space. The PRCC

Video Crew is off to a running start, having posted two videos of the Pumpkin Patch and Beatles Nights to our church YouTube Channel, PRCommunityChurch. Carol Longman also plans to use the site to advertise Sunday school programs as well as information about the Sunday morning routine for families who visit our website prior to visiting. The youth also got to spend some quality silly time together during an outing to see the 3-D Alice in Wonderland—it was a treat to share one of my favorite things with them!

This summer we are looking forward to another mission trip with ASP which will include 26 youth and 12 or 13 chaperones. Before heading to Perry Co, KY, the youth and chaperones will participate in a poverty simulation so they can experience at least a little of the challenges that our homeowners must contend with every day. It promises to be an eye-opening and bonding experience.

I am also excited about an 8-week summer women's bible study that I will lead. The Bible study will begin on May 19/20 and there will be two options for women who are interested in attending: Wednesday, 7:30pm, and Thursday, noon. The goal of the study will be not only to learn about the many fascinating women in the bible, but also to share our joys and challenges as women with one another and find strength, comfort and guidance in the biblical stories.

Next year, the youth will spend even more time focusing on service, with a "Keys to the Kingdom" project that will recognize our youth for giving back to their community. We also hope to expand the role of youth in worship, with youth deacons to assist with communion and baptisms, more youth lectors, and occasional youth skits which will serve as the Message for Young Christians—why should such incredible youth insight be relegated to Youth Sunday alone?! Finally, the Sunday evening programming will continue experimenting with finding a balance between reflection, learning, relaxation, confidential sharing, and, of course, fun and silliness! Group-building and reaching out to other, less active, youth in the church will continue to be a priority.

On a personal note, Jay and I are thrilled to be raising our baby daughter, Laney, in this congregation. From the baby shower to the post-birth meals to the offers of babysitting, everyone has been so supportive and loving. It is a joy to share our lives with you.

God bless,

Nicole Urbach, Associate Minister

## **Annual Report of the Chair of the Congregation**

Dear Members of Park Ridge Community Church,

This year represents the end of my term as Chair of the Congregation of Park Ridge Community Church. I have been blessed by the opportunity to serve this church and this congregation. I leave my position with a sense of peace that our family of faith has grown both spiritually and in number. We are enjoying a very high point in our faith life through times of challenge and hardship all around us.

Serving with the PRCC staff is a joy that I hope one day you all have the opportunity to experience. The thoughtful, loving, welcoming, caring character of Rev. Dr. Brett McCleneghan has been an inspiration to me. Brett has taught me and guided me through many challenges. During the times we didn't know what to do, we, together, turned to our faith and let God lead our hearts to very good conclusions.

Nicole faced the challenge of stepping into a big void when she joined us, yet within a short time; she engaged our congregation and became a beloved member of our PRCC family. Her open-minded approach and resilience has been a gift to our congregation and to our youth. Nicole's unwavering faith and dedication to her lifelong goal of serving as clergy is a fine example for our youth and membership.

Sasha has blessed our church and our musicians with her gifts of leadership. She has also been an advocate for many of our ministries, the maintenance of our church and organ and has brought clarity of vision to the many decisions that we, lay leadership and staff, collaborate on in the course of business.

Marie has brought special gifts of compassion and caring along with business expertise to create a series of programs for our senior members and leadership to staff and Board decisions. She has engaged and loved so many and for that we should all be grateful.

Carol has given us an entirely new perspective of what our Sunday School and education programs can be. Our children are more involved in our church life than ever before and we can all smile as little hands and faces become more active in our church.

Nic and Patrice have always been there, ready and capable, to assist all of us, staff, lay leadership and the congregation and friends of PRCC. We have never been this organized and on top of our operations. For all of your support, thank you.

We have so much to celebrate. Our church building has been well cared for and improved. Our accounting and finances are in solid condition. We have the ideal staff. We have a vision for our future and a plan to get there. Our future leadership is extraordinarily capable. We are well positioned to serve all of our ministries in the future.

It's impossible to recognize all who deserve thanks in this letter. Rick and the musicians, our choir leaders and members and nursery helpers. Without the patient dedication of countless volunteers, officers, committee heads, this church would not be what it is today. And of greatest importance is you, our families, our children, our friends, all of you.

We are all truly blessed to be a part of this church family. I thank all of you for your support during my years of service and for the prayers you offered during my time. It has been my great privilege to serve this congregation. While I look forward to stepping back, it is with thanks to God for His grace shared with each and every one of us.

Peace and joy to all,

Bruce Webster, Chair of the Congregation

## **Annual Report of the Vice Chair of the Congregation**

The role of the Vice Chair includes interaction with the Board, the Chair of the Congregation and PRCC ministerial staff. In addition, the Vice Chair leads the Finance Committee. A separate Finance Committee Report outlining the accomplishments of this committee is included in this packet. Many thanks to Treasurer Jane Meagher for leading the budgeting and fund accounting process.

We kicked off our **2010 Stewardship Campaign, Faith Matters**, in October. Working with Pastor Brett and his magnificent staff, we developed a narrative budget that told the story of how Faith Matters in the mission and ministry of PRCC. We were able to show all of you how much of our budget – or treasure – we invest in our ministries of: Worship Life, Youth, Christian Education, Pastoral Care, Outreach & Service, Faith Community and Care of Resources. And, how much time that not only staff, but all of us give to these many ministries.

And, we were pleased with the initial results of our stewardship campaign. As of May 1<sup>st</sup>, have received 141 pledges totaling \$367,672. We are grateful to our members for their continued financial support. We hope that as financial situations improve among us, giving to our wonderful church will increase. If each of us donated an additional \$200 (an additional \$4.00 more per week) to PRCC this year, we could eliminate our operating deficit.

It is truly a pleasure to work with such a dedicated and talented staff and the dozens of volunteers that make everything here possible at PRCC. Thank you for your continued support.

Peace and Joy,

Laura Lapp, Vice Chair of the Congregation

## **Annual Report of the Finance Committee**

Park Ridge Community Church fared well during this difficult recession period. In spite of a very tough economy, our church is in solid financial health, and through the guidance and oversight by the Board, has carefully managed and balanced its capital needs and expenses. This report will address each area in depth, but first, some highlights for the year include:

- Revenues from Pledges was 93% of Estimates of Giving
- Non- pledged Income surpassed its budget by 74%.
- Total Gift Income was a mere 6% below budget.
- PRCC raised \$140,000 through special gifts and fundraisers to renovate our 50-year old kitchen. Gifting represented 78% of the total kitchen budget, resulting in only \$40,000 being used from the General Fund.
- We allocated \$200,000 to the Trustees for critical projects, such as tuck pointing, window replacement, outside painting, and roof repairs.
- We re-allocated our Fund balances to move large amounts out of the General fund and into the Capital Replacement fund, the Contingency fund, and the Endowment Fund, in order to receive a better return on funds available for investing.
- We maintained a total combined balance of all funds of almost \$1.2 million
- We established Dedicated Accounts for funds to be set aside for specific needs that span multiple years, in order to more carefully track and allocate these funds. These include the Safety Fund, the Pastor's Emergency Fund, Memorial Gifts, and the Youth Scholarship fund.

### **Church Operations:**

At first glance, there may be some concern about the overall performance in 2009. However, our ministries were more active than ever, as they stretched each dollar to support a growing congregation and more programs. Often these areas came in under budget. Beatles Night and the Pumpkin Patch both set records in attendance and revenue. We must once again be ever grateful to our dedicated staff, who were great stewards of our resources. Our variances were mostly found in isolated areas. These include Total Giving (-\$25K), Investment Income (-\$18K), Special Gifts (-\$8K), and Salaries and Benefits (+\$21K).

There was also a special charge to operations, to cover the \$40,000 spent from the General Fund for renovation of the kitchen.

Overall, most areas were on budget, and many came in under budget. We were able to cover the shortfall with our surplus in the General Fund. We are confident that we acted as good stewards of our Fiduciary Responsibilities, by minimizing expenses whenever possible, and spending in areas when it was both prudent and critical.

**2010 Budget:**

We have taken a conservative approach for our 2010 budget. Since the economy remains uncertain, we have held Revenues from Pledges very close to 2009 levels. In fact, our budget number is slightly below the Estimate of Giving, reflecting the potential for income uncertainty.

In order to minimize our deficit, we asked our staff to do without any salary increase this coming year and challenged them to continue to do more with less. Each of our ministries continues to operate within tight constraints. Where possible, the staff analyzed ways they could continue to provide excellent programs, while creatively finding ways to lower costs. This is reflected throughout the operating budget.

To further reduce the deficit, we did not budget an annual \$22,000 contribution to the Capital Replacement Fund (CRF). We felt that because we allocated significant dollars to the improvement of our facilities in 2009, that we could take a year off from this transfer. However in future years, we would recommend that we continue to fund the CRF at normal levels.

The budget reflects a deficit of -\$26,485. We feel that we worked very hard to balance the budget, but in these difficult times, felt that we can fund this deficit from the General Fund. The deficit is less than 10% of the General Fund. Additionally, we are also hopeful that our revenues will rebound as our economy improves.

**PRCC Investment Accounts:**

The fund balances as of December 31, 2009 were:

General Fund	\$292,975
Contingency Fund	150,855
Capital Replacement Fund	471,462
Endowment Fund	276,107
Total	\$1,191,399

Our fund managers panel has been working diligently with our Northern Trust advisors to manage our investments. Since the beginning of the year, we have experienced a positive return of 2.59% on total investments.

The fund balances as of March 31, 2009 were:

General Fund	\$389,468
Contingency Fund	150,047
Capital Replacement Fund	379,399
Endowment Fund	283,516
Total	\$1,206,430

The attached “PRCC Bank Accounts & Funds Description,” details each fund, source of funds and specific fund management.

We would like to thank everyone on the committee for their time, commitment and expertise: Bob Ady, Capital Replacement Fund Manager; Pat Crawford, Contingency Fund Manager; Dave Hoelscher, Endowment Fund Manager, Bill Scharringhausen, Receipts Treasurer; and Jeremy King, Memorial Gifts Chair.

Respectfully submitted by,

Jane Meagher, Treasurer

Laura Lapp, Vice Chair of the Congregation & Finance Committee Chair

## PRCC Bank Accounts & Investments

### Checkbook of the Church:

**Description:** The “Checkbook of the Church” is our regular checking account at the Park Ridge Community Bank.

**Source of funds:** Members of the Congregation, visitors and friends who use the facilities. Annual pledges, weekly contributions, and special, but generally unspecified contributions constitute most of our income. This all becomes our operating revenue. Normal church operations, salaries and expenses are paid from this account.

**Tracking/oversight:** The Finance Committee prepares an annual budget, based on the input of staff and committees, which is approved by the Executive Committee and the Board of Directors. The Finance Committee meets monthly to review all financial matters and reports to the Executive Committee and the Board of Directors, and prepares a report for the congregation at the Annual Meeting in May of each year.

### Investment Funds:

The following are Investment Fund Accounts at the Northern Trust Company, Park Ridge branch:

#### General Fund:

**Source of Funds:** All funds that would not be placed in the Contingency, Endowment, or Capital Replacement Funds are invested in the “General Fund.” It is an interest bearing holding vehicle for specified and unspecified gifts, contributions, etc. , until such time as the Finance Committee, Executive Committee, and/or Board of Directors determine the ultimate use of these funds. It is also the vehicle to receive gifts of securities. (It is the policy of the church leadership to liquidate gifts of securities as soon as feasible, unless otherwise instructed by the donor.) If at any time, it is deemed there are excess funds from church operations, they are deposited in this fund.

**Tracking/Oversight:** The Fund Managers Committee, Finance Committee, Executive Committee and Board of Directors.

#### Contingency Fund:

**Description:** This fund was created many years ago to provide for emergency needs of the congregation. It is intended to be a resource for us when there are unforeseen expenses that cannot be covered by the General Fund, especially relating to the physical facilities.

**Source of Funds:** This is a standing fund that our bylaws indicate we should maintain at a minimum of \$150,000. Any principal in excess of \$150,000 is unrestricted and can be transferred to the general fund.

**Tracking/Oversight:** The Fund Managers will review the investment performance of the fund and report to the Finance Committee. Any use of Contingency Fund will be approved the Finance Committee and Board of Directors. The Trustees will be involved in any building/physical plant related expenditures.

### **Endowment Fund:**

**Description:** This fund is meant to provide for the longer term financial well being of the church, and to fund outreach, educational and special projects by using the earnings on principal.

**Source of Funds:** Gifts from members or the estates of members and friends. These are often willed to the church and can be in cash or stock (which is liquidated to cash).

**Tracking/Oversight:** The Fund Managers committee will review the investment performance of the Fund and report that to the Finance Committee. The Endowment Committee is responsible for any programs to educate the congregation on how they might remember the church in their estate planning. Any use of Endowment Fund principal requires a vote of the full Board of Directors.

### **Capital Replacement Fund:**

**Description:** This fund began in 2001 as the Renewing God's House initiative where we raised money to reinvest in the infrastructure of the church. The congregation, based on a recommendation of the Board, authorized the Finance Committee in 2005 to use the proceeds of the sale of the 229 Courtland property to repay related outstanding debts and to establish the CRF, which acts as the funding mechanism for capital expenditures and significant maintenance needs.

**Source of Funds:** Sale of the 229 Courtland property and an annual reinvestment from the operating budget.

**Tracking/Oversight:** The fund managers committee will review the investment performance of the fund and report that to the Finance Committee. The Trustees shall present the 15 year capital replacement schedule to the Board of Directors annually. The Trustees shall propose an annual capital budget for current year expenditures and request approval of these expenditures from the Board of Directors. Upon approval, funds are made available to the Trustees throughout the calendar year.

### **Memorial Gifts Fund:**

**Description:** These funds are used to purchase various things the church may need, often in memory of specific persons. They are generally specified for a particular purpose or as unspecified contributions. Every effort is made to fulfill the wishes of the donors.

**Source of Funds:** These Funds are donated by members and friends in memoriam of friends and family who have passed on or in recognition of special occasions in the life of members.

**Tracking/Oversight:** Each contribution receives a written acknowledgement from the church office. The Memorial Gifts chair receives updates on all contributions from the receipts treasurer.

These funds are kept in a dedicated account under the general fund. The Memorial Gifts committee develops a Memorial Gifts project list which serves as a guide to uses of the fund. Expenditures are reviewed by the Executive Committee.

## Annual Report of the Receipts Treasurer

It is the responsibility of the Receipts Treasurer to receive money and other financial gifts made to the church, allocate these gifts to the proper accounts, deposit same in the designated bank account, and forward a weekly report to the Church Treasurer and Financial Secretary. Sincere **THANKS !** ... to my “Counting House” partner, **Nancy Ady**, who faithfully and diligently assists me *every* Monday in fulfilling the above responsibilities. We remember with Great Thanks and Admiration, **Ken Ross**, who was also a member of the team for many years. God Bless You, Ken, for your many years of service to PRCC in many ways.

The Receipts Treasurer is the **ONLY** church official who knows the amount each contributor has estimated they will give to the church during the year. He maintains a progressive tally of the results of our annual stewardship campaign and reports regularly to the Finance Committee, Executive Committee, and Board of Directors. In the same manner, the Receipts Treasurer is the **ONLY** church official who knows how much each contributor actually gives during the calendar year as compared to their “Estimate of Giving”. Statements are mailed to every contributor at the end of each quarter, so that they are reminded of the status of their giving, and can maintain it on a current basis. The option of Electronic Funds Transfer is available for those who desire to make their contributions in that way. We have experienced an excellent response to the opportunity for our members’ regular giving to be transferred directly to the church’s bank account (via ACH or check). This has given our cash flow a very positive start every month. To participate in this program, please contact me for particulars.

The results of the Stewardship Campaign for Budget year 2010, as of May 1<sup>st</sup>, 2010, show 141 positive responses totaling \$367,672, for an average of \$2607. Current economic conditions have affected us all in many ways, but we were fortunate to experience an increase in the number of Estimates of Giving and dollars pledged overall for 2010. Our members continue to be very generous. Our financial goals will be met only if all contributors maintain their planned giving throughout the year.

The response of the PRCC family to requests for contributions in all areas of ministry continues to be very gratifying.

Respectfully submitted,

William L. Scharringhausen, Receipts Treasurer

## **Annual Report of the Director of Christian Education**

### **Part I – Children’s Christian Education**

Chair of Children’s Christian Ed  
Superintendents

Siri Nelson  
Naomi Siebert & Colleen Moriarty

**Thank you** to the committee volunteers, Sunday school teachers and youth assistants for making 2009-10 a great year.

#### **Children’s Christian Education Goals:**

- ☺ Share God's love and word with children while having fun through a variety of meaningful experiences.
  
- ☺ Educate and inspire children that bring a broad spectrum of abilities, perspectives and learning styles to our Sunday school.
  
- ☺ Nurture, love and respect all children as they grow in their understanding of God and Jesus Christ.
  
- ☺ Guide and support infant through high school aged children on their faith journey in a safe environment.
  
- ☺ Work together in good fellowship and mutual respect for the benefit of our children and serve as visible models of how to positively solve real life problems.

#### **Attendance:**

Overall, Sunday school attendance grew noticeably in 2009/10.

#### **Music:**

John Orr and The Wall of Sound lead children, preschool – 3<sup>rd</sup> grade, in music every Sunday prior to classroom instruction. Sunday school children sang during worship throughout the year. Thanks to John and the Wall of Sound musicians.

#### **Outreach:**

Children donated new or lightly used backpacks for children in Oke Odan Nigeria. Coins were collected in a 5 gallon water bottle for Haiti earthquake relief.

#### **Stepping Stones**

##### **My Bible:**

Children completed an eight-week that covered 125 passages of scripture over the course of the 8 weeks. They were presented their

Bibles during Worship on March 8<sup>th</sup>. This class was taught by Pastor Brett and Pastor Nicole

**Holy Communion:** Twenty children completed a three-week class designed to prepare them for their first communion. This class is aligned with Maundy Thursday for their first communion. This class was taught by Pastor Brett and Pastor Nicole.

## **Part II Adult Education**

**Companions in Christ:** This class dedicated themselves to helping each other make God's Word their focus through a series of 6 to 8 week long Bible studies. This group was lead by Keith and Katie Reboletti.

**Brown Bag Bible Study:** Beginning exactly at noon on Thursday, September 17<sup>th</sup>, this class meet in the church Library for lunch, prayer, study, and, of course, wide-ranging discussion. Pastor Brett taught this class on Wednesday evenings.

### **New Beginnings:**

This class was an Introduction to Christian Faith. Participants explored what Christians believe God is, how God touches human lives, and how we may strengthen our relationship with God. Pastor Brett taught this class on Wednesday evenings.

Respectively Submitted,

Carol Longman, Director of Christian Education

## **Annual Report of Christian Outreach and Lifeworks**

Christian Outreach/Lifeworks is the committee within our church dedicated to community service and outreach. The main recipients of our outreach this year were Lincoln Park Community Shelter, St. Paul's Sunday Night Suppers, and Bethel New Life Christmas Sharing Project.

The first Thursday of each month devoted members of our church family purchase, prepare, and serve a nutritious, hot meal to residents of the Lincoln Park Community Shelter. The shelter, located in the Lincoln Park Presbyterian Church on the north side of Chicago, provides housing for homeless men and women. LPCS is committed to helping the homeless become productive, independent members of society. We are blessed to be a part of this important ministry.

Last year St. Paul of the Cross Church began serving Sunday Night Suppers in conjunction with the Park Ridge Ministerial Associations. These suppers are offered to anyone from the surrounding community that is in need of a healthy, hot meal. To date we have served eight meals, and we have pledged to serve five more meals in the coming year at this much needed Park Ridge Dinner Ministry.

Finally, working with Bethel New Life during the Christmas season we were able to provide a happy holiday for forty-five struggling families. The overwhelming generosity of our members allowed these families to enjoy a very blessed holiday in what might otherwise have been a very bleak season. Our church is blessed to have so many members willing to share their bounty and God's love with those less fortunate.

Our committee is always looking for more volunteers to participate in the Outreach Projects of our church. It is a wonderful way to share God's love and grace with those in need.

Respectfully submitted,

Luan Zoellner, Chair of Christian Outreach and Lifeworks

## **Annual Report of the Deacons**

**Current committee members are:** John Donahue, Patrick Sacor, Matt Van Tine, Chris Clarke, Jim Fizzell, Scott Hemphill, Tim Lapp (Co-Chair), Fred Siebert (Co-Chair), Kent Wehman, Joe Zitoli, Mike Mazer and Doug Kremer. These gentlemen have done a fine job of serving this congregation over this past year and have our thanks.

The Deacons, along with the Deaconesses, of PRCC assist the ministers in the observance of Communion at all Worship services. We also assist in Baptisms, as needed. We serve on various church committees and participate in the Church's outreach. We are charged by the PRCC by-laws "to minister to the poor, the sick and sorrowing; and consider ways to welcome the stranger."

This past year we have: hosted the Rally Sunday picnic, baked and delivered Christmas cookies to our shut-in members, hosted the Confirmand breakfast, acted as Greeters in our church, served coffee between the 9:00 and 10:30 services, and various other acts of service.

The Deacons will be meeting in the next month for the purpose of electing a new Co-Chairman from their ranks for the upcoming year.

The future plans of the Deacons will be to continue to serve this congregation. We will seek ways to promote PRCC to our visitors and the community in general. And we will strive to minister to those in need.

A special thank you goes out to Fred Siebert who has been active with the Deacons for the last six years. Fred's second three-year term has come to an end. Fred will be missed. Fred, however, understands that as a former Deacon, he may receive that unexpected tap on the shoulder whenever the Lord's work is required and we are short a Deacon.

We thank the PRCC congregation for allowing us to be of service.

Respectfully submitted,

Tim Lapp and Fred Siebert, Co-Chairs of Deacons

## **Annual Report of the Deaconesses**

**Current committee members are:** Julie Black (retiring), Eileen Burke, Lynne Duffy, Jane Fizzell, Sharon Kemerer, Cindy Klimmeck (chair), Bev Patt, Jane McParland, Karen Nelson, Siri Nelson, Shelley O'Brien (retiring) and Marian Stettler. This is a tremendous group of ladies to work with and I appreciate their commitment and service.

The Deaconesses continue to prepare and Serve Communion for the 8:30 and 10:00 services, provide office support on Sunday mornings and procure Lectors for the 10:00 service. We also help with Special Services including Service of Remembrance, Ash Wednesday and Maundy Thursday. We also have the pleasure in helping with Baptisms of our newest members in our church family. I'd like to extend a special thank you to Julie Black for coordinating our help at the receptions following Memorial Services at PRCC providing beverages, prep and clean-up.

Each year the Deaconesses and Deacons bake and deliver cookies to many of our Seniors during the Christmas Season. The list of Seniors continues to grow. It is both gratifying and enjoyable to spend time with our senior members with a tin of homemade cookies.

Next year Jane Fizzell and Marian Stettler will be co-chairing and I look forward to their positive leadership.

Respectfully submitted,

Cindy Klimmeck, Chair of Deaconesses

## **Annual Report of the Medical Lending Closet**

**Current wonderful volunteers are:** Dean Whitford, Jim and Jane Fizzell, Pat Tamburrino, Luan Zoellner, Carole Jackson, and Lou Limper

Thank you to our volunteers, the wonderful people who show compassion for all those who are in need of our services. Many thanks for your continuing interest in keeping this endeavor alive and well.

The Lending Closet continues to be a viable ministry of our church. Because of the continuing downtrend in the economy, people are looking for medical equipment at the lowest possible price which we offer free of charge to anyone, regardless of whether they live in Park Ridge or elsewhere. Even Medicare is tightening up their qualifications for providing hospital beds, wheelchairs, etc. to those in need.

This year we had a 15% increase in the number of persons borrowing our equipment – 345, and another 15% in actual items borrowed – 776. Transfer and bath benches continue to be our number one leader at 239. To keep up with the demand this year, we purchased 6 transfer benches. Hospital beds needs are going up for those not qualified for Medicare. We have 11 out now. Every week someone else calls with things they no longer need. Unfortunately we have enough walkers and commodes to have a fire sale.

Donations (\$2535) are down 50% from last year, but they are still adequate to purchase batteries, parts etc. that are integral in keeping our equipment in top notch shape.

Submitted by,

Barbara Scharringhausen, Medical Lending Closet Coordinator

## **Annual Report of the Membership Committee**

**Current committee members are:** Carl Frantz, Janet Frantz, Jeremy King, Michelle King, Nicole Kremer, Shelley O'Brien and Rena Van Tine. Our committee meets in person every other month and communicates frequently via email.

The membership committee is responsible for the following ongoing functions:

### **PRCC Information:**

Members of the committee compiled a PRCC Handbook for all new members and visitors. This material includes information on all of PRCC's ministries as well as general information about the Church and staff. The committee also updates and maintains informational materials located at the church entrances. Updates to the website are made as needed.

### **Communication with Visitors, Members and Regular Attendees:**

Large, colorful cards have been placed in the pews for visitors to complete. The cards assist us in identifying the visitors' specific interests in order to provide them with relevant information and to put in contact with the appropriate person/people. Each visitor is sent written communication and is then contacted by their preferred method of communication. We have had a wonderful response to these cards and will continue to use them.

The Friends in Fellowship pads have also been helpful in identifying visitors to PRCC. Thank you to all who fill these out each week. It is helpful in tracking our regular attendees, especially with the recent change in worship times.

Postcards were mailed to advertise Beatles Night, the Winter Farmers' Market and Social Night. We would like to expand this to include other church activities during Rally Weekend, Advent and Easter in the future. In addition to the PRCC mailing list, community addresses are obtained from PRCC events, i.e. Pumpkin Patch.

### **Inquirers Classes and New Members Reception:**

The committee hosted Inquirers Classes in 2009 on June 21<sup>st</sup>, August 16<sup>th</sup>, and November 8<sup>th</sup> as well as on April 11<sup>th</sup>, 2010. We have had an excellent response to these classes and look forward to continuing to host them in the future. In the past year, PRCC has welcomed 22 new members. The committee is also responsible for hosting the new members reception following the joining ceremony and ongoing communication with our new members to ensure they are integrated in the congregation.

### **Greeter Program:**

Enhancing the welcoming nature of PRCC is very important to the committee. Establishing a greeter program has been key in welcoming and identifying visitors and members as they enter the

Church. We have seen Worship attendances grow and new faces attending each week. Greeters have assisted visitors in many ways: helping to locate the nursery, identifying Sunday school classrooms and explaining how and when children are excused to Sunday school, and answering general questions about the church and/or introducing visitors to people who can answer their questions. We are always looking for more individuals or families to help the committee with this ministry.

Respectfully submitted,

Jeremy and Michelle King, Co-Chairs of Membership

## **Annual Report for the Music & Drama Ministry**

The Music & Drama Ministry of the Park Ridge Community Church provides liturgical music & drama to enrich our worship services and special events as an outreach to the community. Various music groups include Chancel Choir, Angeli HS Girls Choir, Nothing But treble Octet, Junior Choir, Bells on High, Community Church Chimers, Sunday School Music, Cherub Choir and the Wall of Sound. Additionally, an important part of our work is inviting guest artists, ensembles and actors to present meaningful and fellowship building experiences to our congregation.

We are pleased to have our wonderful organist Rick Hagedorn and returning Chancel Choir soloists: Angela Weber, soprano, Jessye Wright, alto, Peder Reiff, tenor, and Andrew Weber, baritone. This year we were joined by Sarah Hibbard, soprano, Carrie Dahlby, alto, Dave Wojtowicz and Wellington DaSilva, tenors, as regular substitutes. Their valuable assistance in leading the choir each week is extremely important and much appreciated. Angie & Andrew Weber provide the music for the 8:30 AM service.

In 2007, the Chancel Choir started a new program that honors Chancel Choir members of the year. The 2008-2009 recipients were Bill and Barbara Scharringhausen. A plaque is found in the main hallway, next to the door that leads to the organ. New Members will be announced every June at the end of the year Chancel Choir Party.

Enrollment in all programs has increased steadily over the last year. The Angeli rehearsed last summer for their tour to Wisconsin. The tour was extremely successful and they sang in the Wisconsin Dells United Methodist Church. There were 35 people on tour. Also, the Chancel Choir went on tour to Vienna, Austria and sang in the International Advent Festival. There were 55 people on tour and we sang in the famous Melk Abbey, Vienna City hall and a local senior center. Also, as a result of this tour, we were invited to sing on WFMT Radio, 98.7 FM and we did so in November.

In 2010 the Music Ministry is planning on a mini tour to Nashville, Tennessee for the Angeli Choir. There are no plans for a Chancel Choir tour in 2010. The Junior Choir does plan on collaborating with Northeastern Illinois University to present La Bohème in April 2010.

We have endeavored to present our youth choirs and bells at least once a month. Youth participation in worship through music continues to be a major focus of the Music Ministry effort.

Our hand bell program is possible because of the dedicated leadership of Sandra Bowen, along with the faithful members of each group. We were pleased to welcome back the Resurrection Brass ensemble of 10 players on Easter Sunday, 2009, under the direction of Thomas Weaver. The OK Chorale is led by Mark Holihan and our Sunday School Music Program is under the leadership of

John Orr assisted by an ever growing ensemble of instrumentalists known as the Wall of Sound. All other ensembles are led by Sasha Gerritson.

**Varied & diverse repertoire is of the utmost importance to the Music Ministry as we strive to meet the needs of our ever growing and diverse congregation.**

Special musical events included our annual folk music service, jazz music service, youth-led service, hymn sings and family led service. Also, we sang at PR City Hall for a meeting with the Mayor, in Advent. We presented a free concert of all our repertoire for the Advent Festival at our church. The Angeli Choir sang for the PRCC Advent Festival and at the PR Country Club as well as the PR Women's Prayer Breakfast. We had a wonderful presentation as part of worship of *Gloria! by Vivaldi* with the Chancel Choir and Chamber Orchestra in December. On Good Friday the Chancel Choir presented the *Solemn Reproaches of the Cross* featuring Jessye Wright in a very meaningful service of tenebrae worship.

We are grateful for the newly endowed "Harp fund" set up by Lois & Nat Barnard in memory of Lois' mother. As a result we have had harp guest artists in worship once or twice a year.

As part of our ongoing commitment to establish and further relationships in the community, the Chancel Choir collaborated with the Park Ridge Civic Orchestra in the Brahms' Requiem in 2009. In 2010 we will sing The Creation by Haydn with them again.

**The PRCC Music & Drama Ministry** is committed to providing the highest quality music & drama for the glory of God. We strive to offer a variety of musical styles, languages and levels. Everyone is welcome to join us! Music programs for adults and children of all ages.

Respectfully submitted,

Sasha Gerritson, Minister of Music & Jack Hedrich, President, Chancel Choir

## **Annual Report of the Pastoral Services Director**

Once more, I thank you for allowing me to serve the family of Park Ridge Community Church. I continue to believe that this is exactly where God wants me to be, and I feel deeply blessed to be here.

Please read the reports about three areas in which I work: Stephen Ministry (Ginny Feurer), Senior Contact (Janet Johnson) which is part of Senior Services, and our Medical Lending Closet (Barbara Scharringhausen). With the guidance of these outstanding leaders, these thriving ministries remain an important part of the fabric of our church and our community.

I also work in two additional areas of Senior Services (Support Teams and our Kindred Spirits Café) and teach a healthy eating class during Lent.

### **Support Teams:**

There are 16 active ST volunteers currently. (Members rotate freely between active and inactive status, depending on the demands of their personal lives.) STs have two broad areas of ministry to our church family: those who are in need and seniors attending Kindred Spirits Café.

During this past year, various ST members have served over 20 different persons with meals, rides, and a variety of loving kindnesses. Their efforts have brought comfort and hope to many.

### **Kindred Spirits Café:**

These weekly get-togethers for our seniors have become a big hit. Often we have a special feature like Senior Show-Off in which a senior does a show-and-tell of a hobby or special experience or a special speaker such as a Park Ridge librarian with a list of suggested summer reading just for seniors. Attendance continues to average 40, and on party days we have up to 60. The Seniors love the games, the desserts, the monthly parties, and the fellowship. Support Team members do an amazing job coordinating this and keeping the Café a really fun place to be. Our seniors look forward to Tuesdays!

### **Hungry for Health: Eat Better to Live Better:**

80 people attended at least one class in this year's six-week healthy-eating Lenten series. Our average attendance was 40-50/week. Classes were taught by experienced food and health professionals, and a healthy meal was served at each week. This year Carol Longman organized one of the classes around trying new foods, which attracted many younger families. We also hosted our third Winter Farmers' Market and Brunch as part of this class.

One of the many highlights of my year was attending a class through Advocate Parish Nurse Ministry on Advanced Care Planning. Just last Sunday, I assisted Marylynn Collentine in a class to a dozen PRCC congregants on the subject of living wills and health care power of attorneys.

I appreciate spending my days ministering to the members of this church I love.

Respectfully submitted,

Marie Clapper, Director of Pastoral Services

## **Annual Report of the Senior Contact Committee**

**Current committee members are:** Marie Clapper, Sandy Bowen, Norma Cherry (now deceased), John Crowl, Liz Davis, Judy Hedberg, June Hedrich, Karen Nelson, Janet Johnson (chair).

Time passes quickly, now we are almost half way through 2010! This year once again we have been blessed with having a great committee with members who have worked together to serve so many. With the caring help and guidance of Marie Clapper, we are well equipped!

**October:** The Pumpkin Patch provided pumpkins which were decorated and delivered by the Youth of PRCC. Thanks to all who helped bring Halloween cheer to folks!

**November:** Advent devotional booklets were sent out.

**December:** Once again, we are grateful to the Deaconesses and Deacons for providing delicious, home baked cookies for Christmas. Christmas cards were also sent out.

**February:** Sunday School students made and sent 100 Valentines...busy fingers. It was such a kind and loving gesture by the students. Thanks!

**April:** This Easter, 100 cross bookmarks were sent out to folks. Cookies and treats were delivered just before Easter. On April 29, Maine South musical "Evita" will be seen by our seniors. This will be followed by a wonderfully delicious dinner at church.

**May:** Spring plants are to be delivered early in May.

**June:** Senior Contact makes possible the June birthday party at St. Matthew Center for Health. Gifts for June birthdays will be provided, and cake and entertainment will be a treat for everyone.

**July:** Senior dinner and concert in Hodges Park, date TBN.

Birthday cards are sent out year round to folks.

It is our pleasure to serve, and we are blessed by being able to reach out to others. I wish to thank each one who helps by generously giving of their time and talents!

Respectfully submitted,

Janet Johnson, Chair Senior Contact

## **Annual Report of the Social Committee**

### **Advent Potluck Dinner – December:**

We organized the Advent dinner December 6, 2009. Many parents brought pot luck dishes and desserts and we ordered chicken from Chicken Inn which costs us \$350. We served approximately 220 people.

### **Men's Pancake Breakfast:**

We bought the materials and the PRCC Dads cooked (under the supervision of Chief Cook, Bob Johnston) for the Pancake Breakfast on February 14, 2010. We served approximately 250 people. The cost was \$353.

### **Annual May Brunch:**

Preparations are underway for the May Brunch following the Annual Meeting to be held on May 2nd. The expense for this event is anticipated to be approximately \$275.

### **PRCC Restaurant Nights:**

On October 25, 2009, we organized a Restaurant Nigh at Zia's on Northwest Highway. We generated \$128 from this event, (15% of the revenue from PRCC customers are returned to the Church.) On February 23, 2010, we sponsored another Restaurant Night at Houlihan's on Touhy. We generated an additional \$220 for PRCC (20% revenue).

Submitted by,

Debby Taber, Chair of Social Committee

## **Annual Report of the Stephen Ministry**

The Stephen Ministers continue to thrive!!! Those who are Stephen Ministers feel that the program is important enough that most have surpassed their two-year commitment to the program, and some of us have stayed active over ten years.

Each year I emphasize that, in our support group, and in the community at large, confidentiality is imperative. NEVER do we use names of the care-receivers or divulge details that would allow others to know who the care-receivers are. Each of us realizes the importance of this, and we are vigilant in this matter. Not all churches are as vigilant in maintaining confidentiality, but we consider it one of the most important elements of the program. I think this is one of the main reasons our Stephen Ministry program has flourished.

By the time we have the annual meeting, our newest class of Stephen Ministers will have been commissioned. We have had a class of nine members—five of them male. This is the first time we have had that many men express interest in our program, and we are delighted. The class has met for 50 hours and has completed all training. Like current Stephen Ministers, they will attend supervision twice a month, as well as continuing education sessions.

I will introduce to you our newest class of Stephen Ministers:

**Sara Born, Marge Caithamer, Carl Frantz, John Hurd, David Kemerer, Paula Mack, Liz Swanson, Dave Swanson, and Jay Weaver.**

Marie, Anita, and I all really enjoyed our time with these challenging people, and we are confident that they will be excellent Stephen Ministers. They will add new life and gifts to our present group. The present group is full of gifts—of love, compassion, insight, and humor. We are so lucky to have all of these talented and committed individuals in our midst.

We are delighted to continue this ministry for our congregation and for the community-at-large. One of the mottos of Stephen Ministry is God is the Cure-giver, and Stephen Ministers are the Care-givers. We could not do our work without the help and direction of God.

Thank you for continuing to have confidence in this ministry. We really believe that it works!!

Submitted by,

Ginny Feurer, Stephen Ministry Leader

## Annual Report of the Trustees

**Current committee members are:** Lyle Clapper, Owen Hayes, Doug Kremer, Bob Mack, Betty Mazor, Bryan Mercado, and Jim Solomon

The primary responsibility of the Board of Trustees is to manage and maintain the physical structure of property at PRCC. A lot of what we do ideally goes unnoticed and has little disruption to the day-to-day activities of the church. Unfortunately, that was not the case this past year as many large (much needed) improvement projects created a lot of disarray for the majority of the year. Some of the highlights include:

- A complete remodel and updating of the kitchen. This project put the kitchen out of commission for several months, and made Jordan Hall unusable for church functions as it became the storage area for all of the appliances and kitchen materials. Most of the recognition for the great work here goes to Tom Klimmeck for managing the project, and for everyone one on the kitchen committee for their work pulling this off. Great job! Also, thanks to all the members of the congregation that provided additional financial donations to allow us to complete this project.
- Outside the building, scaffolding encircled the property for the majority of the summer in association with having to have the entire brick exterior of the church tuck pointed. That was then followed up with painting of the entire exterior including the steeple.
- Many rotting window frames were replaced, and several broken panes were repaired.
- Additionally, a large portion of the flat roof over the Park Place room and choir room was replaced, alleviating many of the leaking problems we have struggled with over the past few years.
- Beautiful landscaping was added at the northwest corner of the field (where summer outdoor services are held) thanks to a generous donation by a church member.
- An awning was placed over the Park Place exterior door to help shield guests from bad weather as they enter or leave by that door, also thanks to a generous donation by a church member.
- As well, many smaller, less-intrusive projects took place that helped update and maintain the church property.

On behalf of the entire Board of Trustees, we would like to thank the entire congregation for “pardoning our dust” over the past year and for the staff and committees for making alternative

arrangement for their activities during this time. Hopefully you believe the end result was worth the hassles.

Plans for this year are far more modest and promise to be less disruptive, but never the less important. A few of the things you can look forward to are:

- New flooring in the Park Place room (being completed as this is being written)
- Updated and improved interior lighting in portions of the building
- Updated computer system for the offices
- Upgraded air conditioning in a few of the offices.
- Repair portions of the gutter and downspouts.
- A new boiler room exterior door (we know you are all *really* excited about these last two).

Thanks to the entire committee for all their hard work over the past year.

Respectfully submitted,

Bill Barsanti, Chair of Trustees

## Annual Report of the Usher Committee

Four teams, each under the leadership of a team captain, have provided ushering services for the congregation this past year. Also, ushering is provided for special services, i.e. Lenten Concerts, Maundy Thursday, Good Friday, Fall Concerts, and Memorial Services. Our teams are as follows:

### **TEAM #1 – Months of January, May, and September:**

Paul Rauch-Captain

Ted Allchin	David Kemerer
Tom Hawkins	Sharon Kemerer
Gary Johnson	George Skoog

### **TEAM #2 – Months of February, June, and October:**

Fred Flenner-Captain

George Brant	Fred Siebert
Lonn Naudzius	Clifford Stettler
Anita Rifkind	

### **TEAM #3 – Months of March, July, and November:**

Vaughn Hapeman-Captain

Douglas Crawford	Scott Nelson
Charles Giera	William Neumann
Roger Ginger	Wayne Tumminello

### **TEAM #4 – Months of April, August, and December:**

Richard Beile-Captain

Louis Limper	William Scharringhausen
Barbara Madro	John Simmons
Barbara Scharringhausen	

### **TEAM #5 – 8:30 Service only, all weeks:**

Jim Fizzel  
Charles Giera  
William Scharringhausen

Respectfully submitted,

Clifford Stettler, Chair of Ushers

\* Please see next page for weekly attendance numbers

## 2009 Weekly Attendance

<b>MONTH</b>	<b>WEEK</b>	<b>2009</b>	<b>2008</b>
<b>January</b>	1	237	263
	2	185	254
	3	245	198
	4	309	279
<b>February</b>	1	251	266
	2	273	213
	3	172	184
	4	258	276
<b>March</b>	1	195	269
	2	187	236
	3	249	393
	4	203	500
	5	157	280
<b>April</b>	1	434	358
	2	491	257
	3	252	290
	4	244	242
<b>May</b>	1	220	266
	2	234	286
	3	266	309
	4	101	110
<b>June</b>	1	205	178
	2	142	236
	3	156	204
	4	--	164
	5	--	215
<b>July</b>	1	141	154
	2	142	193
	3	117	146
	4	267	327
<b>August</b>	1	140	202
	2	186	263
	3	166	143
	4	213	177
	5	183	160
<b>September</b>	1	180	225
	2	262	193
	3	228	270
	4	290	267
<b>October</b>	1	257	186
	2	164	191
	3	216	318
	4	236	294
<b>November</b>	1	246	313
	2	223	259
	3	274	252
	4	294	381
	5	179	310
<b>December</b>	1	166	355
	2	436	425
	3	295	222
	Eve-5	248	305
	Eve-11	210	250
	4	87	152

## **Annual Report of the Youth Committee**

**Current committee members are:** Pastor Nicole Urbach, Paula Mack, Jane Meagher, Tricia Williams, Fred and Naomi Seibert, Reggie and Jim Pantazi, Cindy Coggin, Ellen Dishneau, and Laura Sissman.

**Committee Goal:** To oversee and assist in youth activities and fundraisers. The Youth Committee has a monthly meeting from September through June.

### **Youth Fellowship:**

#### **Sunday Evenings:**

The schedule for fellowship is Middle School from 5:00-6:00 PM, an ALL youth meal from 6:00-6:30 PM and Senior High from 6:30-8:00 PM.

The youth leadership team (youth elected by their peers at the end of last year) planned the events for this year and have done a great job. They have had great discussions and lots of in depth conversation. There are youth representatives from each grade who helped plan the year's activities. The youth were surveyed for topics of interest to them and Sunday evening discussions were planned around these topics.

#### **Social Opportunities:**

In addition to Sunday evenings, there have been several social opportunities:

The year kicked off and will end with an all youth BBQ. In December there was an Ecumenical scavenger hunt and Senior High lock-in. There was a Super Bowl party in February and a ski trip for the Middle school. Alice in Wonderland movie outing. Additionally, the youth planned and executed the youth service on February 14.

#### **Mission Trip:**

PRCC youth returned to Appalachia to work in Kentucky. This summer the youth will be working hard in Perry Co., Kentucky.

#### **Fundraising:**

The youth committee assists in planning and helping out on 3 major fundraising events:

1. The Pumpkin Patch- The last two weeks of October the Carriage house 'back yard' is turned into a field of pumpkins. We work with Pumpkins USA and share the proceeds with them. This was our sixth year and again it was a success. Thank You to the congregation whose help was huge in making this event happen. The Pumpkin Patch has become a staple to the community. We will look for all of you at the patch in October.
2. Beatles Night(s) - In March, several local bands volunteer their time to join us for a weekend of live music.

3. The Rummage Sale- We took a hiatus from the rummage sale in 2009 but it is make again this year! Start cleaning closets and basements.

**Other Fundraising:**

4. The Youth Nail Sale- New this year. Nails are sold in a packet of 5 and will be prayed over and given back to the youth to use in Kentucky on the mission trip. It is open to all youth in the church and goes into their youth account for use on any youth function that requires money.
5. Car Wash- There will be a Car Wash in May watch for details.

**Outreach:**

- The youth provide Christmas gifts and meal to a Bethel Family in need.
- In December the youth provided a cookie donation to Night Ministry.
- Helped served Sunday supper to those in need in our community.
- Night Ministry baby needs drive.
- Relay for Life! Maine West High School on June 25<sup>th</sup>.
- Annual Mini mission trip. Opportunity for youth to work in the community. Details for this year will be forthcoming.
- Our yearly mission trip is our major outreach project.

Thanks to everyone on the youth committee for all their ideas, time and talents. Your love for our youth is shown in all that you do. Have a wonderful summer.

Sincerely,

Laura Sissman, Chair of the Youth Committee